



**Monday, February 12, 2024**  
**REGULAR MEETING OF TOWN COUNCIL**

**All meetings shall be held at 7:00 o'clock p.m. in Council Hall, First Floor, Utility Addition Building, 100 South Second Street, Chambersburg, Pennsylvania. (Enter through the Rear Parking Lot or Queen Street Entrance). Any person who needs an accommodation in order to gain access to or participate in the meetings should call 717-251-2407 prior to the meeting they desire to attend.**

**1. Call to Order**

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- 1.01 Call Meeting to Order, 7:00 PM
- 1.02 Moment of Silence or Prayer
- 1.03 Pledge of Allegiance
- 1.04 Approval of Council Agenda as Presented

**2. Public Comment**

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- 2.01 Hear Visitors Concerning Matters Other than those on the Final Agenda. Visitors Desiring to Comment on a Particular Agenda Item Should Make Comments as that Agenda Item Occurs

**3. Consent Agenda**

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- 3.01 Approval of Consent Agenda (Award of Contracts, Routine and Previously Discussed)

**4. Consent Agenda - Award of Contracts**

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- 4.01 Authorization to Award a Contract for Weed Removal to Aunt Bea's Home Improvement, Shippensburg, at their Lump Sum Bid Price of \$100,000.00. in Accordance with Sealed Bids Received on January 31, 2024
- 4.02 Authorize Proper Borough Officials to Award the Customer Service Center Parking Lot Paving Bid to Fayetteville Contractors, Inc., at Their Bid of \$126,400.00

**5. Consent Agenda - Routine**

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- 5.01 Authorization to Approve the Regular Public Council Meeting Minutes of December 11, 2023, the Biannual Organizational Council Meeting Minutes of January 02, 2024, the Regular Public Council Meeting Minutes of January 8, 2024, and the Regular Public Council Meeting Minutes of January 22, 2024
- 5.02 Authorization to Approve the Payments of Bills for January 2024 in the Amount of \$11,762,953.62 Covered by Check Number 229461 thru 230008 and Itrans 911462 thru 911545
- 5.03 Authorization to Approve Public Works Acceptance and Security Release, Public Works Maintenance Agreement and Public Works Maintenance Bond Associated with Borough Plan RE-1469, a Final Land Development Plan for Orchard Drive Garden Apartment Complex
- 5.04 Authorization to Approve Borough Plan RE-1597, a Final Land Development Plan for Magnolias of Chambersburg to Construct a Building Addition at 735 Norland Avenue
- 5.05 Authorization to Complete a Transfer of \$9,237.76 From the Parking Capital Reserve to the General Capital Reserve to be Used to Purchase for \$25,000 Property to Widen Walker Road, as Completed by Golden Leaf, LLC and

Cburg Hotels, LLC as Part of Development Approved by Town Council Through Borough Plan RE-1511 and an Agreement of Sale with Cburg Hotels, LLC Dated October 19, 2020

5.06 Authorization to Approve a Proposal From Dennis E. Black Engineering, Inc. for Engineering Services to Prepare Plans for the Construction of Cedar Avenue Between West Washington Street and West Catherine Street, to Include Storm Sewer System, Cartway, Curbs and Sidewalks, for a Fee not to Exceed \$30,000.00 to be Paid by the Storm Sewer Utility

5.07 Authorization to Accept and Execute the PA Housing Finance Agency which is the Program Administrator and Participating Agency for the Distribution of Pennsylvania Homeowner Owner Assistance (PAHAF) Funds and has Adopted a Property Tax, Property Charges, and Utility Assistance Program to Guide Such Distribution of Funds

5.08 Authorization to Approve a Borough of Chambersburg 2024 Spring Bulky Items Drop-Off Days Letter to be Used as a Utility Bill Flyer (UBF) for the Sanitation Department

5.09 Authorization to Accept the Pennsylvania Fire Commissioner's Grant in the Amount of Approximately \$71,331.16 for the Chambersburg Fire Department and Volunteer Organizations within the Chambersburg Fire Department

5.10 Authorization of a Resolution of the Town Council of the Borough of Chambersburg, Franklin County, Pennsylvania Expressing its Commitment to the Preparation and Submission of a Grant Application Requesting Funds from the Assistance to Firefighters Grant Program

5.11 Authorization for the Proper Borough Officials to Execute a Match Funding Resolution Expressing Its Commitment to Provide \$4,371,467.00 of Bond Monies for Match Funding for the Chambersburg Police Department Renovation Project

5.12 Authorization for Proper Borough Officials to Execute Change Order No 1 - Provides a Unit Rate Reduction From \$140 per Hour to \$110 per Hour for Item 1.F Laborer/Snowblower. Fayetteville Contractors Inc., Provided this Credit as we are not Utilizing the Equipment (Snow Blower) Portion of This Pay Item

5.13 Authorization for the Electric Department to Advertise for the Sale of Scrap/Used Transformers and Award the Sale in the Best Interest of the Borough

## **6. Consent Agenda - Previously Discussed - NONE**

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## **7. Regular Agenda**

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7.01 Discussion Regarding Authorization to Proceed with Phase One Financing Only, for the Public Works Campus Project, Full Design & Land Acquisition of Properties who Volunteer to be Bought, But Not Final Approval to Proceed with Project

7.02 Discussion Regarding Authorization to Proceed with Storm Sewer Utility Capital Improvements Financing, Phase One Only, Full Design & Construction Financing for Projects to be Funded Through a Debt Issuance Paid Off by Existing Storm Sewer Pollution Control Fees

7.03 Presentation by the Borough's Financial Advisor, Melissa Hughes of PFM Financial Advisors, Regarding a Proposal for the Sanitation Department, the Storm Sewer Utility, and Possibly a Small Portion to the Electric Utility, to Issue Debt Up to \$10 million in Both Tax-Exempt Bonds, in Addition to a Taxable Bank Loan, in Keeping with the 2024 Budget

7.04 Hear Report of Matters Discussed at the February 6 , 2024, Planning and Zoning Commission Meeting

7.05 Hear Report of Matters Discussed at the February 5, 2024, Parking, Traffic and Street Light Committee Meeting

7.06 Adjourn to Executive Session to Discuss Personnel Matters - Conditional Appointment of Firefighters

## **8. Executive Session**

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8.01 Personnel - Conditional Appointment of Firefighters

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The meeting is also available via the Zoom meeting platform.  
When: Feb 12, 2024 07:00 PM Eastern Time (US and Canada)  
Topic: Chambersburg Town Council Meeting  
Log in to Zoom in advance for this webinar is required:  
<https://us06web.zoom.us/j/87526470736>